

AGENDA

Meeting: STAFFING POLICY COMMITTEE
Place: Pitman Room - County Hall, Trowbridge
Date: Wednesday 4 September 2013
Time: 10.30 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Allison Bucknell
Cllr Mike Hewitt
Cllr Jon Hubbard
Cllr David Jenkins
Cllr Gordon King

Cllr David Pollitt
Cllr Jane Scott OBE
Cllr John Smale
Cllr Stuart Wheeler

Substitutes:

Cllr Desna Allen
Cllr Rosemary Brown
Cllr Peter Evans
Cllr Bill Moss

Cllr Mark Packard
Cllr Fleur de Rhé-Philippe
Cllr Ian Thorn
Cllr Anthony Trotman

<

PART I

Items to be considered while the meeting is open to the public

1 **Apologies for absence**

2 **Minutes of Previous Meeting** *(Pages 1 - 4)*

To confirm the minutes of the meeting held on 10 July 2013. (Copy attached)

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than 5pm on **Wednesday 28 August 2013**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Overview of Role of Chaplaincy Service**

The Revd. Rob Thomas, Rector of St James' Church, Trowbridge and Chaplain at County Hall will attend to explain the role of the Chaplaincy Service.

7 **Local Government Pension Scheme (LGPS) and Trust Schools Status within the Pension Fund** *(Pages 5 - 8)*

A report by the Service Director, HR & OD is attached.

8 **Proposed Amendment to Senior Manager Pay Scales** *(Pages 9 - 16)*

A report by the Service Director, HR & OD is attached.

9 **Delivering the Business Plan - June 2013** *(Pages 17 - 22)*

To receive a workforce report for Wiltshire Council relating to the quarter ending 30 June 2013. (Copy attached)

10 **Seasonal Flu Vaccinations for Staff** *(Pages 23 - 26)*

A report by the Service Director, HR & OD is attached.

11 **Senior Officers Employment Sub-Committee** *(Pages 27 - 30)*

To receive the minutes of the Senior Officers Employment Sub-Committee meeting held on 16 July 2013 for information. (Copy attached)

12 **Date of Next Meeting**

To note that the next meeting is due to be held on Wednesday 6 November 2013 in the Pratchett Room, County Hall, Trowbridge, starting at 10.30am.

13 **Urgent Items**

Any other items of business which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None